

TEACHING SUMMARY

- Working as a full-time faculty member at the School of Business and Economics, North South University
- Courses instructed-
 - MIS 107- Computer information systems
 - MIS 207- E-Business
 - MIS 310- Database for business
 - MIS 320- Digital enterprise systems
 - MIS 470- System analysis and design

WORK EXPERIENCE

North South University (August 2016 – Till the date)
Lecturer, MIS stream, Department of Management- Dhaka, Bangladesh

- Teaching information systems courses at the undergraduate level
- Currently instructing the following courses-
 - MIS 107- Computer information systems (core course)
 - MIS 310- Database for business (major course)
 - MIS 320- Digital enterprise systems (major course)
- Advising students regarding undergraduate courses and major selection

North South University (May 2016 – August 2016)
Part-time Lecturer- Dhaka, Bangladesh

- Taught computer information systems to the undergraduate students at School of Business and Economics

Central Michigan University (January 2015 – December 2015)
Graduate Assistant- Mount Pleasant, MI

- Assisted department of Business Information Systems to build database on e-verified employers
- Conducted grading on behalf of faculty members

Bangladesh Jute and Commodity Market Limited (October 2011 – December 2012)
Executive- Dhaka, Bangladesh

- Handled trading compliance and warehouse related issues where clearing members, broker members, and clients are to be strictly monitored
- Trained new employees and broker members on commodity trading compliance issues
- Developed warehouse and commodities specifications, and trading software manual

CERTIFICATION

TERP 10- Automation of Business Processes in SAP ERP (May 2015)

SAP Three Course Recognition Certificate by SAP University Alliance (December 2015)

SKILLS SUMMARY

- Systems analysis and design concepts such as agile methodology, iterations, requirements gathering, use cases development, data flow diagram (DFD), workflow processes, user interface design, user acceptance testing etc.
- Relational database management concepts using MySQL, and MS-Access
- Financial accounting and controlling, plan-to-produce processing, procure-to-pay processing, and order-to-cash processing using SAP ERP (a business process automation and decision support system)
- Data analysis using MS-Excel
- Education in accounting, finance, management information systems practices, and business administration
- Leadership experiences with several group projects, student organizations, and official works

RESEARCH WORKS

1. "Impact of Social Media on Academic Performance: A Comparative Study on ACBSP Accredited Business Schools in Bangladesh". Published by: North South Business Review, Vol 8, Year 2018.

EDUCATION

Master of Science in Information Systems (December 2015)
Central Michigan University, USA **CGPA: 3.77/4.00**
Concentration: Enterprise Systems-SAP ERP

Bachelor of Business Administration, Cum Laude (September 2010)
Independent University, Bangladesh **CGPA: 3.62/4.00**
Major: Accounting; Minor: Finance

Higher Secondary Certificate, Business Studies (2006)
Chittagong Cantonment Public College, Bangladesh **GPA: 5.00/5.00**

Secondary School Certificate, Business Studies (2004)
Chittagong Cantonment Public College, Bangladesh **GPA: 4.88/5.00**

TOOLS

RDBMS: *MySQL, MS-Access*

Enterprise Applications: *SAP ERP*

Data Analysis: *MS-Excel*

Object Oriented Programming: *SAP ABAP, Visual Basic*

Diagram Drawing: *MS-Visio*

Project Management: *MS-Project*

Requirements Gathering: *Rational Requisition Pro*

PROJECTS

- **“Central Michigan University Exchange System”** as a part of systems analysis and design course works
- **“Inventory and Order Management System”** as a part of advance business application development course works
- Configuration of business processes for an imaginary company as a part of SAP ERP Configuration course works

INTERNSHIP

Mason Area Chamber of Commerce

(June 2015 - July 2015)

IT/Systems Intern- Mason, Michigan, USA

- Finalized automated credit card processing systems
- Conducted walkthrough for different chamber management systems

Grameenphone Limited

(May 2010 - July 2010)

Chittagong regional office, Bangladesh

- Assisted in financial management, accounting, and compliance to ensure smooth treasury operations
- Observed daily financial transactions entries in Oracle ERP systems that expedite the company’s decision system

STUDENT ORGANIZATIONS

- IT and Social Media Head, International Students Organization of Central Michigan University
- Co-founder, United Nations Youth and Students Association, Bangladesh-IUB Chapter

HONORS

Dean’s List, Independent University, Bangladesh; Spring 2007

Dean’s Merit List, Independent University, Bangladesh; Fall 2007

Vice Chancellor’s List, Independent University, Bangladesh; Spring 2008

SCHOLARSHIPS

Graduate Assistantship, Central Michigan University

General Scholarship by Bangladesh Government: HSC-2006

General Scholarship by Bangladesh Government: SSC-2004